

**DISTRICT ONE PUBLIC WORKS INTEGRATING COMMITTEE  
STATE CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR (FY) 2025 SMALL GOVERNMENT APPEALS REPORT  
January 5, 2024**

The Ohio Public Works Commission (OPWC) Small Government Program provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000. Project applications are selected from those not funded through the nineteen (19) District Integrating Committees; applications are submitted by each District to compete on a statewide basis. Grants are limited to \$500,000. Any additional assistance must be in the form of a loan provided at 0% interest.

There are eleven (11) project applications from eight (8) municipalities eligible for consideration in the Small Government Program.

As per the District One SCIP Applicant Manual, the DOPWIC staff first reviewed all the project applications and determined scores according to the DOPWIC methodology. The Small Government project applications were then scored using the Small Government Methodology (<http://www.pwc.state.oh.us/Documents/SmallGovernmentMethodology.pdf>), Evaluation Criteria (outlined in the table below). The DOPWIC Small Government Subcommittee will assign District Priority Points to maximize the competitiveness of District One projects to be funded at the State level. The DOPWIC Small Government score may not be the same as that calculated by the Small Government Administrator. However, the DOPWIC Small Government score serves as an indicator as to which applications are likely to be more competitive at the state level.

CRITERIA	MAXIMUM POINTS
ABILITY AND EFFORT	10
HEALTH AND SAFETY	10
AGE	5
CONDITION	5
OTHER PROJECT FUNDING	10
POPULATION BENEFIT	5
DISTRICT PRIORITY	10
AMOUNT REQUESTED	10
LOAN REQUESTED	10
USEFUL LIFE	5
MEDIAN HOUSEHOLD INCOME	10
READINESS TO PROCEED	10
<b>PROJECT SCORE</b>	<b>100</b>

Table 1

The Preliminary Small Government Project Rankings were ranked numerically in order from the highest score to the lowest.

- **Primary Recommendations**, include the five (5) top-ranked projects (#1 - #5)

#### **STAFF REVIEW OF APPEALS TO PRELIMINARY PROJECT SCORES**

Two (2) applicants submitted appeals to the FY 2025 Small Government Preliminary Project Ranking scores. Per the FY 2025 Applicant Manual, information that was not part of the original application submission was not accepted for an appeal of the project ranking. The appeals sought increased scores or clarification in the following criteria:

- Ability and Effort
- Health and Safety

The DOPWIC Staff reviewed the two (2) appeals; the recommendations and appeal letters are outlined below.

- NBH-25-01, East 26th St. Capital Improvement Project, see page 3 .
- OAK-25-03, Tryon Road Phase 1 Resurfacing Project, see page 8.

## SMALL GOVERNMENT APPEALS

### 1. VILLAGE OF NEWBURGH HEIGHTS – EAST 26TH STREET CAPITAL IMPROVEMENT PROJECT

**DOPWIC ID:** NBH-25-01

**PROJECT TYPE:** STORMWATER

**SMALL GOVERNMENT RANKING:** #10

ABILITY & EFFORT	HEALTH & SAFETY	AGE	CONDITION	LEVERAGING RATIO	POPULATION BENEFIT	DISTRICT PRIORITY
5 POINTS	8 POINTS	5 POINTS	3 POINTS	7 POINTS	0 POINTS	TBD
AMOUNT REQUESTED	LOAN REQUESTED	USEFUL LIFE	MEDIAN HOUSE HOLD INCOME	READINESS TO PROCEED STATUS OF PLANS      STATUS OF FUNDS		TOTAL POINTS
5 POINTS	0 POINTS	5 POINTS	10 POINTS	2 POINTS	5 POINTS	55 POINTS

#### **APPEAL:**

- ***LEVERAGING RATIO to 10 POINTS***

The Village of Newburgh Heights is appealing the Ability & Effort score. The points awarded for this criterion is based on the project type, the largest financial component in the engineer's estimate. Per the Small Government Methodology, the Ability and Effort is scored based on the following project types:

- Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only; OR
- Water and Wastewater Projects Only

The Village stated that the DOPWIC pre-score was based on the Water and Wastewater calculations in the Small Government Methodology. Per the FY 2025 OPWC Small Government Applicant Methodology, the score for a Stormwater project is based on the project's total cost as a percentage of the potential available resources and scored the same way as Road and Bridge projects.

#### **STAFF RECOMMENDATION:**

- ***INCREASE SCORE OF ABILITY AND EFFORT to 10 POINTS***

The DOPWIC Staff reviewed the application and agrees with the Applicant's assessment. The DOPWIC Staff recommends that the points for Ability and Effort be increased to ten (10) points.

## Alison Ball

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**From:** James Sickels <James.Sickels@ohm-advisors.com>  
**Sent:** Thursday, December 14, 2023 3:03 PM  
**To:** Alison Ball  
**Subject:** Appeal to DOPWIC Small Government Score for Newburgh Hts. East 26th St. Capital Improvement Project  
**Attachments:** Newburgh Hts PY 34 35 & 36 results.pdf

Alison,

The Village of Newburgh Heights would like to appeal its DOPWIC Small Government Score for Newburgh Hts. East 26th St. Capital Improvement Project.

The Ability & Effort score of 5 points should be increased to 10 points based on the following:  
Per the Small Government Methodology (approved May 11, 2023) excerpt below

Complete and compliant support documentation must be provided for a criterion to be awarded points. See Applicant Manual for more information.

**1. Ability and Effort of the Applicant to Finance the Project (Maximum 10 points)**

- A. Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only – “Auditor’s Certificate of Estimated Resources” showing fund detail, as provided in ORC sections 5705.35 and 5705.36 is used to determine potential financial resources available for the project. Score is based on the project’s total cost as a percentage of financial resources.
- 0 Total project cost represents 0 to 20% of subdivision's total combined funds legally eligible for infrastructure type
  - 2 Total project cost represents 21 to 40% of subdivision's total combined funds legally eligible for infrastructure type
  - 4 Total project cost represents 41 to 60% of subdivision's total combined funds legally eligible for infrastructure type
  - 6 Total project cost represents 61 to 80% of subdivision's total combined funds legally eligible for infrastructure type
  - 8 Total project cost represents 81 to 100% of subdivision's total combined funds legally eligible for infrastructure type
  - 10 Total project cost exceeds 100% of subdivision's total combined funds legally eligible for infrastructure type, or subdivision is in fiscal emergency
- B. Water and Wastewater Projects Only – Determined by SG Administrator according to the Water & Wastewater Ability & Effort calculation described in Applicants Manual. Information is obtained from both water and wastewater rate ordinances, Small Government Water & Wastewater Ability & Effort Supplemental, and data from the *U.S. Census Bureau*. Points are provided for the hours worked to pay for water and wastewater services according to the highest of two variances as a percentage above or below State Averages: weighted average of household income or percentage of households making less than \$25,000.
- 0 More than 50% above state average
  - 2 25.1% - 50% above state average
  - 4 0 - 25% above state average
  - 6 0.1% - 25% below state average
  - 8 25.1% to 50% below state average
  - 10 More than 50% below state average

A storm sewer project would fall under scoring criteria A. Roads, Bridges/Culverts, Storm Water, Solid Waste Projects. Uploaded to WorksWise and included in the Application under Section 9, the Certificate of Estimated Resources shows a total of \$315,754.73 of village funds which can be used for sewer and road repairs. Excerpt below.

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 56.21% current collection of current levy for previous tax year

Village

Revised Code 5705.36

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

April 4, 2023

The 201 SCMR  
fund is used for all  
Street and Sewer  
Maintenance

To the Council of the Village of:

Newburgh Heights

The following is the amended official certificate of estimated resources for the fiscal year  
beginning January 1st, 2023, as revised by the Budget Commission of said County, which shall govern  
the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance	General Property Tax	Local Government	Other Sources	Total
100 General Fund	\$183,540.97	\$80,552.00	\$92,106.12	\$8,033,173.00	\$8,389,372.09
201 SCMR	\$224,754.73			\$91,000.00	\$315,754.73
202 State Highway	\$16,854.45			\$7,550.00	\$24,404.45
205 CDBG	\$365,714.35			\$3,395,061.00	\$3,760,775.35
210 Motor Vehicle Tax	\$15,864.38			\$11,000.00	\$26,864.38
212 Law Enfc. & Ed.	\$2,425.00			\$0.00	\$2,425.00

Per criteria A, this is divided by the total project cost resulting in a score based on the project's total costs as a percentage of financial resources. This calculation shown below on the Small Government Self-Scoring Breakdown in the application section 9 as well as an excerpt below.



**Village of Newburgh Heights**

DOPWIC Fiscal Year 2025

**East 26<sup>th</sup> Street Capital Improvement Project**

**Small Government Self-Scoring Breakdown**

**Question #1: (10 Points) – Ability & Effort**

(Storm Water)

- Total Project Cost = 2,699,700.00
- Newburgh Heights total combined eligible funds = \$315,754.73

$$\frac{\$2,699,700.00}{\$315,754.73} = 855\%$$

Based on the percentage of 855% the Total project cost exceed 100% of the subdivision's total combined funds legally eligible for infrastructure type resulting in a score of 10.

If staff chose to use Scoring Criteria B for Water and Wastewater Projects, based on OPWC Small Government scoring for PY 34, 35, and 36, all Newburgh Heights water and wastewater projects, Newburgh Heights received a score of 10 on each of the final scoring breakdowns. The data for these years can be found on the OPWC website and has been included for reference. A Water & Wastewater Ability & Effort Supplement was included in the application under Section 9 and uploaded to WorksWise. Based on previous years scoring using scoring criteria B, a score of 10 should be used for the preliminary scoring.

If you should have any questions, feel free to contact me at your earliest convenience.

Thank you,  
Jim

**JAMES SICKELS, CPESC**  
SENIOR PROJECT COORDINATOR

**OHM Advisors®**

**D** (330) 913-1050 **C** (330) 338-5349 **O** (330) 913-1080

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## 2. OAKWOOD VILLAGE – TRYON ROAD PHASE 1 RESURFACING PROJECT

DOPWIC ID: OAK-25-03

PROJECT TYPE: CULVERT

SMALL GOVERNMENT RANKING: #5

ABILITY & EFFORT	HEALTH & SAFETY	AGE	CONDITION	LEVERAGING RATIO	POPULATION BENEFIT	DISTRICT PRIORITY
2 POINTS	5 POINTS	5 POINTS	3 POINTS	10 POINTS	2 POINTS	TBD
AMOUNT REQUESTED	LOAN REQUESTED	USEFUL LIFE	MEDIAN HOUSE HOLD INCOME	READINESS TO PROCEED STATUS OF PLANS	STATUS OF FUNDS	TOTAL POINTS
10 POINTS	5 POINTS	4 POINTS	6 POINTS	2 POINTS	5 POINTS	59 POINTS

### **APPEAL:**

- ***INCREASE HEALTH AND SAFETY SCORE to 6 Points***

Oakwood Village requested a review of the Health and Safety score. The preliminary score assigned for the Tryon Road Phase 1 Resurfacing under Criteria 2 Importance of Project to Health and Safety was 5 points. Per the FY 2025 OPWC Small Government Applicant Methodology, the score for projects in this criterion should be either 4 points or 6 points:

- ***4 Points*** - Roadway surface paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage.
- ***6 Points*** - Road widening to add paved shoulders or for safe passage, and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway surface area; Intersection improvement to add turn lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity.

### **STAFF RECOMMENDATION:**

- ***INCREASE HEALTH AND SAFETY SCORE to 6 POINTS***

The DOPWIC Staff reviewed the application and agrees with the Applicant's assessment. The DOPWIC Staff recommends that the points for Health and Safety to six (6) points.

District One Public Works Integrating Committee  
c/o Cuyahoga County Planning Commission  
2079 East 9<sup>th</sup> Street, Suite 5-300  
Cleveland, Ohio 44115

December 13, 2023

Attention: Ms. Alison Ball  
DOPWIC District Liaison

Re: Ohio Public Works Program Year 2024/Fiscal Year 2025/Round 38  
Tryon Road Phase 1 Resurfacing DOPWIC ID OAK-25-03  
Jean Drive to Richmond Road  
Village of Oakwood

Dear Ms. Ball,

Pursuant to Phase 2 Project Selection - Section 2.2 Applicant Appeals of the Fiscal Year 2025 DOPWIC Applicant Manual, the Village of Oakwood is respectfully requesting that the preliminary scoring for the above referenced project, DOPWIC ID OAK-25-03, be reviewed by staff and if they are in agreement, adjust the project score accordingly. Specifically, we are appealing the Small Government Scoring for project specific scoring assigned under the Health and Safety category.

The preliminary score assigned for the Tryon Road Phase 1 Resurfacing under Criteria 2 Importance of Project to Health and Safety Citizens was 5 points, a roadway project.

The Village is asking DOPWIC staff to review the preliminary project score based on the following:

On Pages 2 and 3 of the Ohio Public Works Commission Small Government Capital Improvement Program FY25/Round 38 Methodology states the criteria as:

**2. Importance of Project to Health and Safety of Citizens** – Score is assigned according to the application project description and any pertinent supplemental documentation. (Maximum 10 points)

A. Road, Bridge, Culvert

0 New infrastructure to meet future or projected needs.

2 New infrastructure to meet current needs; Roadway surface paving less than 2 inches; Bridges with General Appraisal of 6 or above or with a Sufficiency Rating of 81-100.

4 Roadway surface paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage.

6 Road widening to add paved shoulders or for safe passage, and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway surface area; Intersection improvement to add turn lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity.

As you can see from the scoring criteria, projects are awarded either 4 points or 6 points, not 5 points.

The Tryon Project is a roadway paving project with 10% full and 10% partial depth base repair (See Attach 5a Engineer's Estimate). Based on the Small Government criteria for this item [and/or roadway paving with full depth base repair equal to or greater than 5%] we feel that the project should be scored 6 points in this category.

We hope that this explanation will be confirmed by the DOPWIC staff and allow you and the committee members to look favorably upon our request.

Thank you in advance for your consideration and please feel free to contact me with any questions that you may have regarding this appeal.

Respectfully,

A handwritten signature in black ink, appearing to read 'Edward J. Hren', with a long horizontal line extending to the right.

Edward J. Hren, P.E.  
Oakwood Village Engineer

Attachment – Ohio Public Works Commission Small Government Capital Improvement Program  
FY25/Round 38 Methodology Pages 2 & 3.  
Oakwood Village Tryon Road Phase 1 Resurfacing Projects Attachment 5a



Ohio Public Works Commission

## Small Government Capital Improvements Program

FY 25 / Round 38 Methodology - Rating Scales  
(July 1, 2024, Agreement Release)

Approved May 11, 2023

Ohio Public Works Commission  
<http://www.pwc.ohio.gov>

**Complete and compliant support documentation must be provided for a criterion to be awarded points. See Applicant Manual for more information.**

**1. Ability and Effort of the Applicant to Finance the Project (Maximum 10 points)**

- A. Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only – “Auditor’s Certificate of Estimated Resources” showing fund detail, as provided in ORC sections 5705.35 and 5705.36 is used to determine potential financial resources available for the project. Score is based on the project’s total cost as a percentage of financial resources.
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- 0 More than 50% above state average
  - 2 25.1% - 50% above state average
  - 4 0 - 25% above state average
  - 6 0.1% - 25% below state average
  - 8 25.1% to 50% below state average
  - 10 More than 50% below state average

**2. Importance of Project to Health and Safety of Citizens** – Score is assigned according to the application project description and any pertinent supplemental documentation. (Maximum 10 points)

- A. Road, Bridge, Culvert
- 0 New infrastructure to meet future or projected needs
  - 2 New infrastructure to meet current needs; Roadway surface paving less than 2 inches; Bridges with General Appraisal of 6 or above or with a Sufficiency Rating of 81-100

- 4 Roadway surface paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage
  - 6 Road widening to add paved shoulders or for safe passage, and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway surface area; Intersection improvement to add turn lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity
  - 8 Complete roadway full-depth reconstruction (includes removal/replacement of base) or reclamation with/without drainage; Widening to add travel lanes; Intersection improvements to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ( $0.0 < CRF < 0.2$ ); Bridges with a General Appraisal of 3 or Sufficiency Rating of 26-50; Culverts with inadequate flow capacity and property damage (i.e. flooding)
  - 10 Complete roadway reconstruction or reclamation with/without drainage with widening to add travel lanes; Intersection improvement to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ( $CRF \geq 0.2$ ); Bridges with General Appraisal of 2 or less, or Sufficiency Rating of less than 26; Culverts that are structurally deficient
- B. Water, Wastewater, Storm Water, Solid Waste
- 0 Infrastructure to meet future or projected needs
  - 2 Expanded infrastructure to meet specific development proposal
  - 4 Infrastructure to meet current needs; Update processes to improve effluent or water quality; To remain in compliance with permit due to increased standards; Increase storm sewer capacity in which there is no associated land damage; Increase sanitary sewer capacity; Replace water meters as part of an upgrade
  - 6 OEPA recommendations; District health board recommendations; Increase storm sewer capacity that has associated land damage; Replace undersized waterlines as part of upgrade; Install new meters or replace meters that have exceeded useful life
  - 8 Replacement of storm or sanitary sewers due to chronic flooding, back-up, or property damage; Inflow and/or Infiltration; Inadequate capacity to maintain pressure required for fire flows; Replacement of waterlines or towers due to excessive corrosion
  - 10 OEPA Findings & Orders, OEPA orders contained in permit, Consent Decree or Court Order; Structural separations (CSOs) Age and Condition of System to be repaired or replaced. This is a two-part criterion. (Maximum 10 points)



# ATTACHMENT 5a Engineer's Estimate and Useful Life Statement

## Tryon Road Phase 1 Resurfacing in the Village of Oakwood

Engineer's Estimate of Probable Costs and Construction Schedule  
Oakwood Village  
Tryon Road Phase I Project  
Jean Drive to Broadway Avenue  
August 17, 2023



Prepared By Chagrin Valley Engineering, Ltd.

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	ODOT 254 PAVEMENT PLANING, ASPHALT CONCRETE	SY	6,400	\$ 5.00	\$ 32,000.00
2	ODOT 251 PARTIAL DEPTH ASPHALT PAVEMENT REPAIR	SY	640	\$ 70.00	\$ 44,800.00
3	ODOT 253 FULL DEPTH ASPHALT PAVEMENT REPAIR	SY	640	\$ 95.00	\$ 60,800.00
4	CHIP SEAL PRESEAL	SY	6,400	\$ 3.00	\$ 19,200.00
5	1-1/4" ASPHALT CONCRETE SURFACE COURSE	CY	222	\$ 230.00	\$ 51,060.00
6	1-3/4" ASPHALT CONCRETE INTERMEDIATE COURSE	CY	311	\$ 225.00	\$ 69,975.00
7	AGGREGATE BERMS	CY	200	\$ 80.00	\$ 16,000.00
8	12" RCP CULVERT PIPE	LF	120	\$ 80.00	\$ 9,600.00
9	HALF HEIGHT HEADWALLS	EACH	6	\$ 2,000.00	\$ 12,000.00
10	PAVEMENT MARKING / SIGNAGE	LUMP	1	\$ 9,000.00	\$ 9,000.00
11	MAINTENANCE OF TRAFFIC/DETOUR INCLUDING LEO	LUMP	1	\$ 30,000.00	\$ 30,000.00

Subtotal Construction Cost = \$ 354,435.00

Construction Contingency = \$ 35,565.00

Total Construction = \$ 390,000.00

Engineering = \$ 36,000.00

Construction Administration = \$ 24,000.00

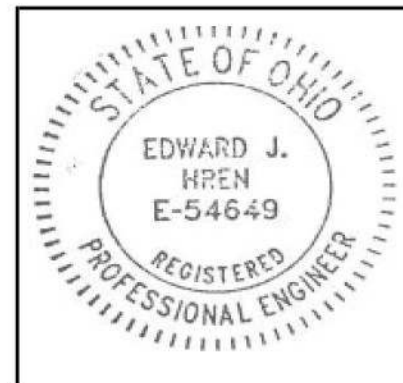
**TOTAL ESTIMATED CONSTRUCTION PROJECT COST = \$ 450,000.00**

Note:

The costs shown represent an estimate of probable construction costs prepared in good faith and reasonable care. Chagrin Valley Engineering, LTD. has no control over the costs of construction labor, materials or equipment, nor over competitive bidding.

I hereby certify that the estimated useful life for this project is 20 years.

Edward J. Hren, P.E.  
Oakwood Village Engineer



## POTENTIAL IMPACT TO PRELIMINARY PROJECT RANKING

If the DOPWIC approved the District One SCIP and LTIP Recommendations at the January 23, 2024, meeting, the Oakwood Village project, Broadway Avenue Resurfacing Project (preliminary rank # 9) is no longer eligible for the Small Government program. If the Small Government Subcommittee approves the Staff Recommendations, the projects will be re-ranked with a tie score of sixty (60) for the projects ranked three (3) through five (5). Per the FY 2025 Small Government Applicant Manual, the tiebreaker is based on high scores in the following criteria:

- 1. Health & Safety**
- 2. Age/Condition**

If multiple projects have equivalent Health & Safety and Age/Condition scores they are arranged according to the amount of assistance from low to high.

Based on the tiebreaker methodology, the Village of Newburgh Heights, East 26th Street Capital Improvement Project will go from preliminary rank #10 to preliminary rank #3 and the Oakwood Village, Tryon Road Phase 1 Resurfacing project will go from rank #5 to rank #4. Village of Hunting Valley Project will go from rank #4 to rank #6, and not be eligible for recommendation to the Small Government Commission. The following projects will be the preliminary recommendations. The final rank order will be determined by the District Priority Points assigned by the Small Government Subcommittee.

- **GLW-25-01, Village of Glenwillow, Cochran Road Phase II Reconstruction PY38**
- **OAK-25-01, Oakwood Village, Alexander Road Septic Conversion Project**
- **NBH-25-01, Village of Newburgh Heights, East 26th Street Capital Improvement Project**
- **OAK-23-03, Oakwood Village, Tryon Road Phase 1 Resurfacing project**
- **GLW-25-02, Village of Glenwillow, Richmond Road Reconstruction Project**

The Small Government Projects Rankings, upon DOPWIC Small Government Subcommittee approval, will be forwarded to the OPWC Small Government Committee. The Small Government Administrator will contact those applicants via email according to the Small Government process, which will allow applicants another opportunity to supply additional material during a thirty (30) day cure period.

Applicants who do not wish to participate in the Small Government Program should contact Ms. Alison Ball at (216) 443-3727 or [aball@cuyahogacounty.us](mailto:aball@cuyahogacounty.us).