

FISCAL YEAR
(FY) 2025

DISTRICT ONE PUBLIC WORKS INTEGRATING
COMMITTEE
STATE CAPITAL INFRASTRUCTURE PROGRAMS
APPLICANT MANUAL



About the Applicant Manual:

The information in this document relates directly to the District One Public Works Integrating Committee Evaluation Methodology approved for FY 2025. The following information outlines the guidelines, Ohio Revised Code requirements, process and evaluation criteria that will be used to determine project recommendations in FY 2024. This manual should be used when completing applications for the State Capital Improvement Program and Local Transportation Improvement Program

TABLE OF CONTENTS

INFORMATION SECTION 1 - GENERAL PROGRAM 1

DISTRICT ONE PUBLIC WORKS INTEGRATING COMMITTEE 1

FISCAL YEAR 2025 APPLICATION GUIDELINES2

FUNDING AND ELIGIBILITY3

APPLICATION GUIDELINES4

ALLOCATIONS.....5

FISCAL YEAR (FY) 2025 SCHEDULE.....6

PROJECT SELECTION PROCESS7

PHASE 1- PROJECT EVALUATION7

PHASE 2 - PROJECT SELECTION.....8

PHASE 3 – FINAL PROJECT SELECTION9

PHASE 4 - SMALL GOVERNMENTS PROJECT SELECTION..... 10

EVALUATION POINTS..... 11

APPLICATION SUPPLEMENT INSTRUCTIONS..... 12

PRIMARY INFRASTRUCTURE 12

PROJECT DESCRIPTION..... 12

USERS – MAXIMUM:..... 14

INFRASTRUCTURE AGE: 16

INFRASTRUCTURE CONDITION:..... 18

HEALTH AND SAFETY:.....20

LOCAL MATCH:25

LOAN INCENTIVE:.....25

ACCESS TO FUNDS.....26

COMMUNITY OR ECONOMIC DEVELOPMENT/BENEFIT:29

MULTI-JURISDICTIONAL PROJECTS.....30

ECONOMIC HEALTH.....31

COORDINATED INFRASTRUCTURE PROJECTS34

GENERATION OF USER FEES.....35

SMALL GOVERNMENT EVALUATION CRITERIA..... 36

INFORMATION SECTION 1 - GENERAL PROGRAM

The Ohio Public Works Commission (OPWC) provides funding for capital improvement (infrastructure) projects through the State Capital Improvement Program (SCIP); Local Transportation Improvement Program (LTIP); and the Revolving Loan Program (RLP). The following types of infrastructure are eligible for SCIP Funding:

1. Roads
2. Bridges/Culverts
3. Sanitary Sewers
4. Septic Systems
5. Stormwater
6. Wastewater
7. Water Supply

For purposes of allocating the funds, the state's eighty-eight (88) counties have been organized into nineteen (19) district integrating committees, consisting of public and private officials; to oversee implementation of the program in each district. The district integrating committees are tasked with evaluating applications submitted by local communities and selecting the projects that will be recommended to the OPWC. District integrating committees are prohibited from allocating funding on a per capita basis.

Cuyahoga County is District One and is overseen by the District One Public Works Integrating Committee (DOPWIC). As per the Ohio Revised Code (ORC) 164.04, The district committee consists of seven (7) members appointed as follows:

DISTRICT ONE PUBLIC WORKS INTEGRATING COMMITTEE

Ms. Debra Berry, P.E.
Private Sector Representative

Honorable Paul Koomar Mayor,
City of Bay Village

Mr. Michael Dever Cuyahoga
County

Honorable Bradley Sellers,
Mayor, City of Warrensville Heights

Mr. James DeRosa
City of Cleveland

Ms. Bonnie Teeuwen, P.E., Vice-Chair
City of Cleveland

Ms. Nichole English, P.E., Chair
Cuyahoga County

FISCAL YEAR 2025 APPLICATION GUIDELINES

APPLICATION DUE DATE

To be considered for financial assistance, applications must be uploaded to OPWC WorkWise and an electronic copy must be submitted as a single PDF via electronic file sharing service such as DropBox or Microsoft One Drive no later than:

4:30 p.m., Thursday, September 14, 2023

District One Public Works Integrating Committee c/o Cuyahoga County Planning Commission
aball@cuyahogacounty.us

CONTACTS

District One Public Works Integrating Committee:

Ms. Alison Ball, Planning Initiatives Specialist
Cuyahoga County Planning Commission
(216) 443-3727 aball@cuyahogacounty.us

Ohio Public Works Commission:

Mr. Nick Rose, OPWC Representative
(614) 745 - 5510 nick.rose@pwc.ohio.gov

FUNDING AND ELIGIBILITY

The State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP) assist local communities in financing local public infrastructure improvements. All applicants are required to fill out the OPWC Application and DOPWIC Supplement to be considered for the following funds.

- SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal.
 - SCIP Grant funds cannot exceed 90% of the total cost of the project. SCIP loan funds will be credited as the jurisdiction's local match, as long as it is 10% or more of the total project cost.
 - SCIP Loan Funds must account for at least 10% of the total District One SCIP allocation. All funds lent as SCIP Loans will be repaid to OPWC, for District One.
 - Revolving Loan Program (RLP) uses funds from previous loans, repaid by jurisdictions in District One. All money lent through the RLP will be repaid to OPWC, for District One. This money is in turn reused by District One as future RLP loans.

SCIP loans and RLP Loans will not be combined in District One, thus funding requests for loans should not exceed the allocation for SCIP Loans or RLP.

- The Loan Assistance Program (LAP) is a grant that pays for the interest on a public or private loan during the construction period. Construction must have commenced within three years prior to the date of the project agreement. **Applications will be evaluated on the pre-construction merits of the infrastructure project.**
 - The Credit Enhancement Program offers a one-time infusion of funds to enhance an applicant's ability to secure affordable debt. The OPWC may pay the premium for a bond insurance policy which would improve the applicant's credit or bond rating. **Applications will be evaluated on the pre- construction merits of the infrastructure project.**
- LTIP is a grant program for roads and bridges only.

All OPWC funded work must be on infrastructure owned and maintained by the local subdivision. Work not on public property or right of way, including water and sewer laterals, are ineligible for OPWC assistance. However, water and sewer laterals are permitted if an easement is in place.

APPLICATION GUIDELINES

The DOPWIC evaluation process utilizes the OPWC Application in conjunction with the DOPWIC Application Supplement and the required supporting documentation. Applicants must include the required supporting documentation in appropriate attachments (numbers 3 through 9 below) separated by a cover page. The application materials must be submitted using the following organization and naming convention:

1. OPWC WorksWise Application PDF
2. DOPWIC Application Supplement
3. Authorizations and Resolutions of Support
4. Cooperative Agreements, Letters of Intent, and Letters of Support
5. Engineer's Estimates, Certifications, Plan Status, and Plans
6. Supporting Documentation and Data for Road, Bridges, and Culverts
7. Supporting Documentation and Data for Sewer, Septic, Water, Wastewater
8. Maps and Photos; and
9. Small Government*

All supporting documentation must be submitted with the application. All documentation must be current and may not exceed five (5) prior years (2018-2022).

Due to legislative schedules, required municipal documentation including Resolutions of Support, Authorizations and Cooperative Agreements for multi-jurisdictional projects must be submitted by January 16, 2024.

The required application materials must be submitted as follows:

- Uploaded to OPWC WorkWise. All WorksWise training materials can be found at <https://www.pwc.ohio.gov/WorksWise-Training>.
- A PDF of the Complete Application must be sent electronically to the District One Liaison, Alison Ball, at aball@cuyahogacounty.us.

It is the applicant's responsibility to ensure that all the documents are accurate, complete and in accordance with the requirements, terms, and conditions set down by the OPWC and the DOPWIC. Failure to meet these conditions will result in the disqualification of a project.

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE EVALUATED.

The instructions, application forms, and required attachments can be downloaded from the following websites:

- Ohio Public Works Commission (OPWC) at <https://ohio-das.force.com/pwc/s/>; or the
- Cuyahoga County Planning Commission (County Planning) website: <https://www.countyplanning.us/services/grant-programs/infrastructure-programs/>

***SMALL GOVERNMENT EVALUATION INFORMATION** – Small Government applicants must submit additional information (see Page 36).

ALLOCATIONS

The Fiscal Year (FY) 2025 allocations for District One are shown below in Table 1.

Table 1

PROGRAM FUNDING	Fiscal Year (FY) 2025
State Capital Improvement Program (SCIP)	
Grant	\$16,109,500
Loan*	\$1,795,000
SCIP TOTAL	\$17,904,500
Local Transportation Improvement Program (LTIP)	\$6,198, 500
Revolving Loan Program (RLP)	\$6,200,000
TOTAL	\$30,303,000

REPAIR OR REPLACEMENT VS. NEW OR EXPANDED PROJECTS – For SCIP funding, a project must be reviewed with regard to whether it is a repair or replacement of an existing infrastructure facility, an expansion of an existing infrastructure facility, or a new infrastructure facility. SCIP funds will cover up to 90% of a project’s total cost if it is a repair or replacement project. New and expansion projects will be funded up to 50% of the total project’s cost.

GRANT AND LOAN REQUIREMENTS – As per ORC 164.08, 10% of the district’s SCIP allocation must be awarded as loans or local debt support. The loans are interest-free, and the term is based on the useful life of the infrastructure, but not to exceed 30 years. In order to meet the SCIP grant/loan requirements, the DOPWIC incorporates scoring incentives in the Loan Incentive criterion (see page 25).

FISCAL YEAR (FY) 2025 SCHEDULE

The DOPWIC schedule for evaluating and selecting projects for recommendation in FY 2025 is outlined in Table 2.

Table 2

ACTIVITY	DATE*
Application Materials Available	Monday, July 10, 2023
Application Workshop	Thursday, July 20, 2023
Fiscal Year 2025 Application Submittal Deadline	Thursday, September 14, 2023
Preliminary Project Ranking Released	Friday, December 8, 2023
Project Appeals Due	Friday, December 15, 2023
DOPWIC Meeting to Select Projects	Tuesday, January 23, 2024
OPWC Deadline to Submit Recommendations	Wednesday, February 28, 2024
Round 2022-2023 Awards Released by OPWC	Monday, July 1, 2024

*** All dates are subject to change.**

PROJECT SELECTION PROCESS

The DOPWIC is mandated to give priority to projects that:

- Repair or replace existing infrastructure; and
- Would not be undertaken without assistance.

PHASE 1- PROJECT EVALUATION

The DOPWIC uses the process outlined below to select projects for recommendation:

- 1.1 Eligibility Review** Applications will be reviewed by the DOPWIC staff for compliance with the FY 2024 policies. Staff will also verify that all financial information is accurate and correct. The financial information that appears on the OPWC application must match the certified engineer's estimate, the financial officer's certification or loan repayment letter.

Any project that does not comply with these policies will be deemed ineligible and returned to the applicant pursuant to the DOPWIC Right of Return Policy as outlined in the DOPWIC State Capital Infrastructure Programs Fiscal Year 2024 Policy Manual.

- 1.2 Preliminary Project Evaluation** Using the DOPWIC Project Evaluation Criteria, outlined in the Application Supplement Instructions. The DOPWIC staff will evaluate all the FY 2025 projects and determine a score in each criterion for every project (see page 11).

Each applicant will be given five (5) business days to respond to a request for additional information regarding the submitted items. If the applicant does not respond, the project will be scored using the original information.

DOPWIC staff may confer with a variety of entities, including, but not limited to, the City of Cleveland Water Department, Northeast Ohio Regional Sewer District, and the Cuyahoga County Board of Health.

- 1.3 Preliminary Project Rankings** The evaluated projects will be ranked based on their individual Total Project Score and the DOPWIC staff will recommend primary projects, not to exceed the amount of FY 2025 funds available. If District One uses up all the grant funds and have loan funds remaining, the DOPWIC Staff will contact applicants in rank order to determine if the applicant can accept a loan in the amount requested as a grant.

- 1.4 Tie-Breaking** If there is a tie between two or more projects at the cut-off line of the Preliminary Project Rankings and the project Applicant is from one (1) jurisdiction, that jurisdiction will determine the ranking of the projects. If there is a tie between two or more projects at the funding cut-off line and the projects have different Applicants, the tie will be broken based on the scores received by the projects in the following categories, listed in priority order:
1. Health and Safety,
 2. Infrastructure Condition,
 3. Economic Health,
 4. Access to Funds, and
 5. The amount of OPWC funds requested from low to high.
- 1.5 OPWC Mandated Requirements** The DOPWIC staff will ensure that the Preliminary Project Rankings meet the mandated allocation requirements.

PHASE 2 - PROJECT SELECTION

- 2.1 Preliminary Project Rankings (Staff Recommendations)** The projects contained in the Preliminary Project Rankings will be presented to the DOPWIC for further evaluation and review. The staff recommendations will be submitted as:
- **SCIP/LTIP Primary Recommendations** – The top-ranked projects with requests that equal, but do not exceed, the FY 2025 available funds.
 - **Small Government Primary Recommendations** - The five (5) top- ranked projects. (See Small Government Project Selection on page 10).

The Preliminary Project Rankings will be posted on the County Planning website: <https://www.countyplanning.us/services/grant-programs/infrastructure-programs/>.

- 2.2 Applicant Appeals** An Applicant can request the DOPWIC to reevaluate the score received in the Preliminary Project Rankings. Information that was not part of the original application will not be accepted or considered during the appeal process.

To appeal a project score, an Applicant must submit an appeal via email to the Cuyahoga County Planning Commission **no later than 4:30 p.m. on Friday, December 15, 2023**. Appeals must specify the criteria that the Applicant considers incorrectly evaluated and the score requested. The Appeal must be accompanied by an explanation of why the awarded points appear incorrect and why the project should be awarded the requested score. Late appeals will not be accepted.

The Appeals received will be posted on the DOPWIC website. The DOPWIC Staff will review the Appeals and determine if any corrective action is recommended.

The DOPWIC will address the Appeals and Staff Recommendations at the Project Selection Meeting on **January 23, 2024**. An affirmative vote of five (5) DOPWIC members is needed to approve an appeal.

PHASE 3 – FINAL PROJECT SELECTION

- 3.1 Final Project Rankings** The DOPWIC will hold the Project Selection Meeting to review the Preliminary Project Rankings and consider the Appeals and any comments brought forth at the meeting.
- 3.2 DOPWIC Approval** The DOPWIC will approve and adopt the ***FY 2025 Final Project Rankings*** for SCIP and LTIP funding. The rankings will be posted on the County Planning website. The projects contained in the Final Project Rankings will be submitted as:
 - **Primary Project Recommendations** – the top-ranked projects with requests that do not exceed the available FY 2025 funds.
 - **Contingency Project Recommendations** – all remaining projects that could be funded should additional monies become available.
- 3.3 Allocation of OPWC Funding** The DOPWIC staff will submit the ***FY 2025 Final Project Rankings*** and recommend that OPWC allocate the funding to maximize the SCIP and LTIP monies to the top ranked eligible projects.
- 3.4 Fiscal Year (FY) 2025 Recommendations** the DOPWIC will submit the FY 2025 Recommendations to the OPWC, by the deadline of February 28, 2024.
- 3.5 OPWC Review and Approval** OPWC will review the DOPWIC's Final Project Rankings. Applicants whose projects are approved must have all the appropriate legislative documentation to enter into a project agreement submitted by January 16, 2024. OPWC will send out Project Grant Agreements on or about July 1, 2024.

PHASE 4 - SMALL GOVERNMENTS PROJECT SELECTION

- 4.1 Project Evaluation** Projects from villages and rural townships with a U.S. Census 2010 population under 5,000 that are not recommended by the DOPWIC for funding may be forwarded to the District One Small Government Subcommittee. District One provides Application Supplements specific for Small Government Applicants that include extra forms required by the Small Government Commission.
- 4.2 Small Government Preliminary Project Rankings** All Small Government projects will also be evaluated and ranked using the OPWC Small Government Criteria (see page 35). The projects included in the Small Government Preliminary Project Rankings will be released along with the SCIP/LTIP Preliminary Project Rankings.
- 4.3 Tie-Breaking** If there is a tie between two or more projects, the tie will be broken based on the scores received by the projects in the following categories, listed in priority order:
1. Health and Safety
 2. Infrastructure Condition
 3. Economic Health
 4. Access to Funds
- 4.4 Small Government Scoring and Recommendations** The DOPWIC Small Government Subcommittee will hold a separate meeting directly following the Project Selection Meeting to review the Preliminary Small Government rankings and prioritize the projects.
- The five (5) top-ranked projects will be submitted to the OPWC Small Government Commission.
- 4.5 Small Government Project Selection** Successful Applicants will be notified by the Small Government Administrator regarding the cure period. The OPWC Small Government Commission staff will evaluate and rank the Small Government projects statewide and notify the applicants of a “draft” composite score prior to the Small Government Commission voting meeting on Thursday, May 9, 2024.

EVALUATION POINTS

The submitted projects are evaluated based upon the criteria set forth in Sections 164.06 and 164.14 of the Ohio Revised Code and as implemented by the DOPWIC. Each application will be reviewed, and scores will be assigned in the following twelve (12) criteria as seen in Table 3.

Table 3

METHODOLOGY CRITERIA AND EVALUATION POINTS			
CRITERIA	OHIO REVISED CODE	MAXIMUM POINTS	%
Users	164.06(B)(9) 164.06(B)(10) 164.14(E)(7)	10	5.0
Infrastructure Age	164.06(B)(2)	17	8.5
Infrastructure Condition	164.06(B)(2) 164.14(E)(9)	45	22.5
Health/Safety Need	164.06(B)(4) 164.14(E)(1) 164.14(E)(2)	55	27.5
Local Match <ul style="list-style-type: none"> • Other Project Funding • Subdivision Financial Participation 	164.06(B)(6) 164.06(B)(7) 164.14(E)(4)	20	10.0
Loan Incentive	164.06(B)(5)	10	5.0
Access to Funds	164.06(B)(10) 164.14(E)(10)	6	3.0
Community and Economic Development	164.06(B)(10) 164.14(E)(3) 164.14(E)(10)	3	1.5
Multi-Jurisdictional Projects	164.06(B)(10) 164.14(E)(10)	2	1.0
Economic Health	164.06(B)(8)	23	11.5
Coordinated Infrastructure Projects	164.06(B)(10) 164.14(E)(10)	4	2.0
Generation of User Fees	164.06(B)(3)	5	2.5
Total Project Scoring		200	100

APPLICATION SUPPLEMENT INSTRUCTIONS

The project applications will be reviewed based on the selected Primary Infrastructure Project. If there are coordinated infrastructure components to the project, such as replacement of the sanitary and storm sewers that will also require a road rehabilitation, the Applicant must determine the primary infrastructure component based on the reason for the project.

***Note:** This criterion should not be confused with **Project Type** identified in the OPWC application, which is based on highest financial component.

Applicants must submit the required DOPWIC Application Supplement, based on the Primary Infrastructure Project. If the primary infrastructure project is a Road, Bridge, or Culvert project **complete the Road, Bridge, Culvert Application Supplement**. If the primary infrastructure project is a Water Supply, Wastewater, or Stormwater project **complete the Sewer, Septic, Wastewater, Water Application Supplement**. Applicants must provide clear supporting documentation to verify the information entered in the application forms. Each section provides a bullet point list of supporting documentation requested.

PRIMARY INFRASTRUCTURE

Indicate the Primary Infrastructure Project, then check all additional infrastructure components to be repaired (See Table 4) and provide a brief description of the secondary infrastructure components.

Table 4

ROADS, BRIDGE, OR CULVERT	SEWER, SEPTIC, WASTEWATER, WATER
ROAD	SANITARY SEWER
BRIDGE/CULVERT	SEPTIC SYSTEM
	STORM WATER
	WASTEWATER/WATERTREATMENT
	WATERSUPPLY

PROJECT DESCRIPTION

Project Name: Enter the project name as listed in Project Section of the OPWC WorksWise Application

Project Location(s) and Limits: Provide the roadway and the termini and include a location map highlighting the project area in the Maps and Photos attachment.

Multi-Jurisdictional Projects: Please list all the municipalities participating in the project and their percentage of the project by cost. Provide the required cooperative agreement(s) or Letter(s) of intent.

Existing Condition: Describe the existing infrastructure that is proposed to be modified and the reason the infrastructure requires changes. Summarize the type of problems that exist, as well as the frequency and severity of the problems. Applicants should include any other factors relevant to a particular project.

Proposed Changes:

ORC 164.06(B)(1), ORC 164.06(B)(10), 164.14(E)(7) and 164.14(E)(10)

Explain how the improvement meets the repair and replacement needs of District One. The applicant must demonstrate the method of correction for the type of as described above. Explain changes to the amount of right-of-way, the number or width of lanes, traffic control devices, street lighting, type or size of drainage, type or size of potable water services, or type or size of sanitary sewer service. Describe how the proposed infrastructure changes will improve the problems caused by the existing condition.

Project Plan Status:

ORC 164.06(B)(9) and 164.14(E)(5)

All applicants must provide an Engineer's Plan Status Certification. The Status of Plans will be evaluated for readiness to proceed according to items completed by the engineer's certification (signature) date. The Engineer's Plan Status Certification available is now included in the Application Supplement on page 4. **NOTE: Small Government Applicants MUST also use the provided Small Governments Plan Status Certification Form. The District Plan One Status Certifications WILL NOT be considered in the Small Government process.**

Two Year Maintenance of Effort Report:

ORC 164.14(E)(6)

For Road and Bridge/Culvert projects only, provide information regarding road and bridge projects completed by the applicant for the period 2020 through 2022.

USERS – MAXIMUM:

MAXIMUM POINTS 10

ORC 164.06(B)(9), ORC 164.06(B)(10), and ORC 164.14(E)(7),

This criterion focuses on the number of people that will directly benefit from the improvement to the Primary Infrastructure.

Table 5

POINTS	USERS		
	SANITARY SEWER, SEPTIC SYSTEM, STORM WATER, AND WATER SUPPLY	WASTEWATER/WATER TREATMENT PLANTS	ROAD, BRIDGE, AND CULVERT
10	> 300	> 25,000	> 20,000
8	200 - 300	15,000-24,999	15,000 to 20,000
6	100 - 199	2,000 – 14,999	10,000 to 14,999
4	50 - 99	1,000 – 1,999	5,000 to 9,999
2	< 50	< 1,000	< 5,000
1*			Public Transit Route

**One (1) additional point will be awarded to road, bridge, or culvert project up to a maximum of ten (10) points on a designated bus route on over half the project limits.*

This criterion focuses on the number of people that will directly benefit from the improvement. What is the impact on the households, businesses, and/or the environment? Projects that affect a larger area of the district and/or more citizens will receive more points.

Road, Bridge, and Culvert Projects:

The ADT will be used to determine the direct users. Staff will multiply the ADT for a 24- hour period by 1.2 occupants, a standard conversion factor. If the structure is closed or posted the points will be awarded based on the documented traffic count prior to the restriction. The ADT for projects that include multiple Roadways will be based on the weighted average of the project components. Continuous roadways that include multiple ADTs will be based on the Highest ADT.

**The ADT for a road rehabilitation project must be for the specified leg or segment. The ADT for intersection projects must be for the road intersection. If the structure is closed or posted, points will be awarded based on the documented traffic count prior to the restriction.*

Indirect users will be considered for projects that have a Public Transit Route on over half of the project limits. Projects with a verified public transit route will receive one (1) extra point, up to the maximum of ten (10) points. Maps must be provided clearly identifying/delineating the bus routes.

Points will be determined based on the supporting documentation. To verify the users for road, bridge and culvert project, provide a count from the last three (3) years of the Average Daily Traffic in the supporting documentation.

The following supporting documentation will be accepted for review:

- Computer-generated count of the current Average Daily Traffic (ADT) from the Ohio Department of Transportation (ODOT) Transportation Information Management System (TIMS).
- Cuyahoga County Department of Public Works count of the current Average Daily Traffic (ADT) on County Letterhead.
- Manual count of the current Average Daily Traffic (ADT). Manual counts must have the official seal and signature of a certified Professional Engineer.

Water Supply, Wastewater, Stormwater Projects:

The household data will be used to determine the direct users. Staff will multiply the number of households by 2.19, the U.S. Census 2021: American Community Survey 1-Year Estimates average household size for Cuyahoga County.

For projects located in multi-use areas (office, industrial, educational, commercial) provide the number of employees and/or students in the service area. If a residential area is located in the area, separately provide the number of households.

Indirect users will be considered only if the applicant demonstrates that the sewer or waterline being repaired benefits a larger area than the residents on the street (i.e. the sewer or waterline is part of the community's overall distribution system). Maps and/or drawings must be provided clearly identifying/delineating the indirect users.

Points will be determined based on the supporting documentation. To verify the users, any the following supporting documentation will be accepted for review:

- A map that clearly delineates the Households directly connected to the infrastructure.
- A map that clearly delineates the connections to the Water/Sewer mains.
- A map that clearly delineates the Home Sewage Treatment Systems
- Maps and/or drawings clearly identifying/delineating the indirect Users in the context of directional flow.

**INFRASTRUCTURE AGE:
MAXIMUM POINTS 17
ORC 164.06(B)(2)**

Depending on the infrastructure and related life expectancy, points will be determined for the Primary Infrastructure Project based on the original construction year or the year of the last **major** improvement.

Table 6

PROJECT TYPE	LIFE	POINTS					
		17	14	11	8	5	0
Bridge/Culvert	50	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023
Road	20	≤ 2003	2004-2007	2008-2012	2013-2016	2017-2020	2021-2023
Sanitary Sewer	50	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023
Septic System	20	≤ 2003	2004-2007	2008-2012	2013-2016	2017-2020	2021-2023
Solid Waste	50	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023
Storm Water	50	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023
Wastewater Treatment	30	≤ 1993	1994-1998	1999-2004	2005-2011	2012-2018	2019-2023
Water Supply	50	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023
Water Treatment	30	≤1973	1974-1984	1985-1995	1996-2006	2007-2017	2018-2023

The distinction between Minor and Major Improvements are defined as follows:

Road, Bridge, and Culvert Projects:

- **Roads** – Minor Improvements consist of crack sealing, shoot and chip, ditch cleaning, shoulder repair, sidewalk or driveway apron replacement, signalization, minor base repair, curb and gutter replacement, or minor resurfacing, such as an asphalt overlay. Any road improvement that replaces three (3) inches or more of surface or complete base and surface reconstruction will be considered a Major Improvement.
- **Bridges and Culverts** – Minor Improvements are minor repairs to any structure to prolong the present life of the structure until a major rehabilitation or replacement can be completed. Any type of structural rehabilitation, replacement, or deck replacement to increase the useful life or design capacity of the structure shall be considered a Major Improvement.

Water Supply, Wastewater, Stormwater Projects:

- **Sanitary Sewer System** – Cleaning of sewers, such as flushing of lines by sewer jets, or other minor repairs shall be considered Minor Improvements. Any other improvement to sanitary sewers to reduce or eliminate water quality impairments shall be considered a Major Improvement.
- **Stormwater System** – Cleaning of sewers, such as flushing of lines by sewer jets, or other minor repairs shall be considered Minor Improvements. Any separation from sanitary sewer systems, as well as replacement due to deterioration and/or inadequate capacity shall be considered a Major Improvement.
- **Wastewater or Water Treatment Systems** – Preventative maintenance projects and building repairs, such as masonry, grout, painting, or cleaning, that do not repair or improve treatment systems shall be considered Minor Improvements. Improvements to wastewater treatment systems, such as structural repair/rehabilitation to expand capacity or upgrade treatment systems and levels shall be considered a Major Improvement.
- **Water Mains and Laterals** – Repair of leaks in the supply system, repairs to house connections or the addition of house connections to the system shall be considered Minor Improvements. Any cleaning and relining, enlargement (by pipe size or expansion of the distribution system) or replacement to the supply system shall be considered a Major Improvement.

INFRASTRUCTURE CONDITION:

MAXIMUM POINTS 45

ORC 164.06(B)(2) and 164.14(E)(9)

The condition is based on the amount of deterioration within the defined project limits, that is documented by the applicant, and field verified by the staff.

Table 7

CONDITION RATING	DESCRIPTION	POINTS
Closed or Not Operating	The condition is unusable, or dangerous and unsafe. The primary components have failed. The infrastructure is not functioning and requires replacement.	45
Imminent Failure	The components of the infrastructure are causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity and imminent failure is anticipated. Repair and/or replacement is required to eliminate the imminent condition and meet current design standards.	40
Critical	The condition is causing or contributing to a non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at diminished capacity. Repair and/or replacement is required to eliminate the critical condition and meet current design standards.	35
Poor	The condition is substandard and requires repair/replacement to return to the intended level of service and comply with current design standards. Infrastructure contains deficiencies and is functioning at a diminished capacity.	30
Fair	The condition is average, not good, or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.	20
Good	The condition is safe and suitable for purpose. Infrastructure is functioning as originally intended. Routine maintenance and periodic repairs required to maintain integrity.	10
New	The condition is new or requires no repair. Or no supporting documentation has been submitted.	0

Condition is rated exclusive of capacity, serviceability, and health and safety issues. For purposes of the application, the applicant must provide an assessment of the infrastructure

components to be repaired or replaced according to the definitions below. Engineer's estimates will be considered in evaluating the repair and/or replacement that is required to improve the current condition and meet current design standards.

Road, Bridge, and Culvert Projects: Describe the actual condition of the road or bridge/culvert. To demonstrate the current condition, any of the following documentation will be accepted for review:

- Posted Restrictions
- General Appraisal
- Sufficiency Rating
- Pavement Condition Rating (PCR) Reports
 - PCR Reports may be obtained from the ODOT- Transportation Information Mapping System: <https://gis.dot.state.oh.us/tims>.
 - PCRs conducted by applicant must be submitted on [the ODOT PCR form AND using the ODOT Rating system](#), must include the official seal and signature of a certified Professional Engineer.
- Maintenance Records

Water Supply, Wastewater, Stormwater Projects: Describe the actual condition of the pipes. Specify the deficient conditions of the water, wastewater, or stormwater infrastructure. If this is a Water Supply projects, include the frequency of watermain breaks and provide a five (5) year break rate :

$$\frac{\text{\# of breaks}}{(\text{Length in miles})(5 \text{ Years})}$$

Points will be determined based on the supporting documentation and field verification. To demonstrate the current condition, any of the following documentation will be accepted for review:

- Televised underground system reports,
- Septic system assessments, or other similar reports
- Watermain Break Rates
- Combined Sewer Overflow Reports
- Sanitary Sewer Overflow Reports
- Maintenance Records
- Documented I/I Issues

All documents provided must contain the source material, date of publication, and the name and contact information of the preparer.

HEALTH AND SAFETY:

MAXIMUM POINTS 55

ORC 164.06(B)(4), 164.14(E)(1), and 164.14(E)(2)

If the infrastructure is believed to cause an unsafe or unhealthy situation, it is necessary to describe the settings. Points are awarded based on the Primary Infrastructure. The applicant should include the type, frequency, and severity of the health and/or safety problem(s) that will be eliminated or reduced by the project.

Table 8

HEALTHY AND SAFETY RATING	HEALTH AND SAFETY	POINTS
Continuous Problem with Severe Factors	Ongoing documented health and safety problems with multiple critical factors, or the nature of the problem warrants additional consideration, and the project will greatly reduce or eliminate the health and safety risks.	55
Continuous Problem	Ongoing documented health and safety problems, and the project will greatly reduce or eliminate the health and safety risks.	50
Intermittent Problem with Severe Factors	Intermittent documented health and safety problems with critical factors, or the nature of the problem warrants additional consideration, and/or the project will improve the infrastructure condition but does not reduce or eliminate the health and safety risks.	45
Intermittent Problem	Intermittent Problem - Intermittent documented health and safety problems, and/or the project will improve the infrastructure condition but does not reduce or eliminate the health and safety risks.	35
Minor/Potential Problem	Minor or potential documented health and safety problems.	20
Preventive Measures	Preventive Measures - Insufficient documentation provided or the project has been submitted to avoid a potential problem	10
No Documented Problem	Application does not indicate a health or safety problem.	0

Stating that the situation is unsafe or unhealthy without offering any supporting evidence or rationale is not sufficient. In all cases, specific documentation is required. Problems cited which are poorly documented will receive fewer points. Information should address the following information.

The health and/or safety situation and its frequency and/or magnitude:

Describe the health and/or safety situation that is being caused by the current infrastructure. Describe the frequency and magnitude of the problem. All supporting documentation must be sourced and dated. Furthermore, please describe how the proposed project will eliminate or reduce the public health or safety issue within the project limits. Examples provided below are not intended to be exclusive.

Road, Bridge, and Culvert Projects:

Provide information and supporting documentation of the presence of a sharp curve, poor sight distance, structure closure, and/or Level of Service (LOS). Note how the design of the existing condition is correlated to accident rates,

Are vehicular accidents attributable to the problems cited? Do they involve injuries or fatalities? The DOPWIC requires ODOT's GIS Crash Analysis Tool (GCAT) analysis of your project's crash rates and severity. Obtain the most recent three-year crash history (2020 - 2022) within your project area using TIMS. Review and verify that the data points returned in your crash history search are located within the project limits and are applicable to your project area. Describe the safety improvements that will be made with your project. **Provide copies of all data and calculations to support your analysis results.** If crash fatalities have occurred within your analysis period, include copies of the fatal crash reports with your submitted documents.

Information and resources can be found at the following links.

Ohio Department of Public Safety:

<https://publicsafety.ohio.gov/wps/portal/gov/odps/what-we-do/crash-reports>

Ohio Department of Transportation: ODOT's Transportation Information Mapping System (TIMS) and ODOT's GIS Crash Analysis Tool (GCAT):

<https://gis.dot.state.oh.us/tims>

(New GCAT users will be asked to submit a request for access.)

Crash Modification Factors Clearinghouse:

<http://www.cmfclearinghouse.org>

Provide the crash rate using the GCAT analysis. Using the results, provide the appropriate crash rate calculation(s) for your project:

Roadway Segment Crash Rate, Million Vehicle Miles Traveled (MVMT)

$$\text{CRASH RATE} = \frac{(\text{3 year crash total})}{(\text{3 years})(\text{ADT})(\text{365 days/year})(\text{section length})} \times 1,000,000$$

= crashes per million vehicle miles traveled

ADT = Average Daily Traffic

Do not include intersection crashes in the calculation of the segment crash rate.

Intersection Crash Rate, Crashes per Million Approach

$$\text{CRASH RATE} = \frac{(\text{3 year crash total})}{(\text{3 years})(\text{intersection approach volume/day})(\text{365 days/year})} \times 1,000,000$$

= crashes per million approach vehicles

If access to or use of the above resources is not available/feasible, provide documentation of the existing safety deficiencies in the form of:

- a certified statement from a public safety official.
- Police Reports of Crashes in Project Area ONLY
- a signed and stamped statement/report from a qualified consultant.

Include copies of all relevant source material, with name and contact information for the above sources.

Water Supply, Wastewater, or Stormwater Projects:

Provide evidence and documentation of combined sewer overflows or illicit discharges of contaminated water, non-point source pollution from sewer overflows or septic systems, breaks of sewer and/or waterlines, etc. Quantify infiltration and inflow (I/I) and/or combined or separate sewer overflows specific to the project area. The information provided by a public official or consultant qualified to make this assessment must be included. All supporting documents must contain the source material, date of publication, and the name and contact information of the preparer.

Sanitary Sewer Systems, Stormwater Systems and Septic Systems: The Northeast Ohio Regional Sewer District (NEORS) staff and/or the Cuyahoga County Board of Health (CCBH) will provide technical support in evaluating these project applications. Please explain if the applicant is under orders from a court or regulatory agency and summarize the order including the reasons for the orders and submit supporting documentation. Provide the following information specific to the project area:

- Indicate how often widespread flooding or overflow events occurs, the volume or flow of each event, and whether the designed storm year has been exceeded.
- Describe damage to land, structures, and/or the environment. Include reports such as Basement Back Up documentation.
- For combined sewer overflows reference the NEORSD Combined Sewer Program and number assigned to the overflow, or your local Combined Sewer Program documentation.
- For Household Sewage Treatment Systems (HSTS) discharging into the public waterways, provide current (preferable within the last year) and relevant documentation from CCBH, or any other entity that can support the claims of the level of contamination.
- Indicate how many illicit discharges will be eliminated as part of the project area.
- Describe National Pollutant Discharge Eliminations Systems (NPDES) violations.
- Attach or provide hyperlinks to results of any testing, monitoring, or modeling that verifies and/or quantifies water quality and quantity issues in the project area:
 - CCBH Stormwater Inspection Reports,
 - Annual Stormwater Reports,
 - Local Sewer System Evaluation Study (LSSES),
 - Pipeline Assessment Certification Program (PACP) Reports
 - CCBH Household Sewage Treatment Systems (HSTS) Evaluations.

Wastewater or Water Treatment Plants: DOPWIC will prioritize projects that repair or improve treatment systems over maintenance projects, such as building repairs, masonry, grout, painting, or cleaning.

Please explain if the applicant is under orders from a court or regulatory agency, summarize the order including the reasons for the orders and submit supporting documentation.

Water Mains and Laterals:

In the case of water mains and laterals, is the present capacity inadequate to provide volume or pressure for adequate fire protection? Are the water main breaks impacting water quality in the project area?

The City of Cleveland’s Water Department (CWD) will provide technical support in evaluating the health and safety criteria on project applications. For water supply project applications please fill out the CWD Health and Safety form and include it in the Supporting Data for Sewer, Septic, Water, Wastewater attachment. The CWD will score each water main project in each of the following categories:

- Water Main Break Rate
- Recent Break Trend & Undermining

- Foreflow Deficit
- Water Quality
- Pavement Protection
- Beneficiaries & Transmission
- Lead Connections

The CWD will then tabulate a final health and safety score based on the criteria outlined above. The DOPWIC will review the supporting documentation.

LOCAL MATCH:

MAXIMUM POINTS 20

ORC 164.06(B)(6), 164.06(B)(7), 164.14(E)(4), and 164.14(E)(6)

The Financial Resources section of the OPWC WorksWise Application for Financial Assistance will be used to determine points for Local Match.

$$\text{Points} = \left(\frac{\text{Subtotal Local Resources}}{\text{Total Estimated Costs}} \right) \times 20$$

Projects will be awarded points in this category based on the total Non OPWC matching funds provided, including ability and effort of local subdivisions to assist in financing as well as federal and state grants. Applicants must provide documentation (e.g., award letters) from the funding source(s) and/or certification that the Local Revenues are committed to this project.

The Financial Resources section of the OPWC WorksWise Application for Financial Assistance will be used to determine the Local Match.

LOAN INCENTIVE:

MAXIMUM POINTS 20

ORC 164.06(B)(5)

The Financial Resources section of the OPWC WorksWise Application for Financial Assistance will be used to determine points for Loan.

$$\text{Points} = \left(\frac{\text{Loan or Loan Assistance Request}}{\text{Total Estimated Costs}} \right) \times 10$$

Points are awarded to applicants that request a loan as a percentage of the Total Estimated Cost.

ACCESS TO FUNDS

MAXIMUM POINTS 6

ORC 164.06(B)(10) and 164.14(E)(10)

To ensure an equitable distribution of the funds, Applicants that have not received assistance in recent Program Years will receive up to 6 points.

Table 9

YEARS WITH NO FUNDING	LAST ROUND FUNDS AWARDED	POINTS FOR GRANT	POINTS FOR 100% LOAN ONLY
≥ 7 Years	FY 2018 or Before	6	6
5 – 6 Years	FY 2019 & FY 2020	4	5
3 – 4 Years	FY 2021 & FY 2022	2	3
≤ 2 Years	FY 2023 & FY 2024	0	1

The number of points awarded will be determined based on the type of funds awarded. Applicants that have received any grant funds in the last six (6) fiscal years will receive the Points for Grant, this includes grant/loan combination awards. Applicants that have only been awarded loan funds in the last six (6) fiscal years will receive the points for 100% Loan Only. **All bridge projects are exempt from Access to Funds.** See Applicant Look-up in Table 10.

Table 10

Applicant	Last Fiscal Year (FY) Funded	Years With No Funds	Funding Type Awarded	Access to Funds Points
Bay Village	FY 2024	≤ 2 Years	100% Loan	1
Beachwood	FY 1992	≥ 7 Years	Grant	6
Bedford	FY 2022	3 - 4 Years	100% Loan	3
Bedford Heights	FY 2022	3 - 4 Years	Grant	2
Bentleyville	FY 2012	≥ 7 Years	Grant	6
Berea	FY 2024	≤ 2 Years	Grant	0
Bratenahl	FY 2002	≥ 7 Years	Grant	6
Brecksville	FY 2021	3 - 4 Years	100% Loan	2
Broadview Heights	FY 2019	5 - 6 Years	100% Loan	5

Applicant	Last Fiscal Year (FY) Funded	Years With No Funds	Funding Type Awarded	Access to Funds Points
Brook Park	FY 2019	5 - 6 Years	Grant	4
Brooklyn	FY 2000	≥ 7 Years	Grant	6
Brooklyn Heights	FY 2023	≤ 2 Years	Grant	0
Chagrin Falls Township	Never Applied	≥ 7 Years	Grant	6
Chagrin Falls Village	FY 2013	≥ 7 Years	Grant	6
Cleveland	FY 2024	≤ 2 Years	Grant	0
Cleveland Heights	FY 2023	≤ 2 Years	Grant	0
County Department of Public Works	FY 2024	≤ 2 Years	Grant	0
Cuyahoga Heights	FY 2012	≥ 7 Years	Grant	6
East Cleveland	FY 2024	≤ 2 Years	Grant	0
Euclid	FY 2022	≤ 2 Years	Grant	2
Fairview Park	FY 2018	≥ 7 Years	Grant	6
Garfield Heights	FY 2024	≤ 2 Years	Grant	0
Gates Mills	FY 2010	≥ 7 Years	Grant	6
Glenwillow	FY 2018	≥ 7 Years	Grant	6
Highland Heights	FY 2016	≥ 7 Years	Grant	6
Highland Hills	FY 2009	≥ 7 Years	Grant	6
Hunting Valley	FY 2012	≥ 7 Years	Grant	6
Independence	FY 2013	≥ 7 Years	Grant	6
Lakewood	FY 2024	≤ 2 Years	Grant	0
Linndale	Never Applied	≥ 7 Years	Grant	6
Lyndhurst	FY 2012	≥ 7 Years	Grant	6
Maple Heights	FY 2024	≤ 2 Years	Grant	0
Mayfield Village	FY 2015	≥ 7 Years	Grant	6
Mayfield Heights	FY 2007	≥ 7 Years	Grant	6
Middleburg Heights	FY 2021	3 - 4 Years	100% Loan	3
Moreland Hills	FY 2010	≥ 7 Years	Grant	6

Applicant	Last Fiscal Year (FY) Funded	Years With No Funds	Funding Type Awarded	Access to Funds Points
Newburgh Heights	FY 2017	≥ 7 Years	Grant	6
North Olmsted	FY 2010	≥ 7 Years	Grant	6
North Randall	FY 2015	≥ 7 Years	Grant	6
North Royalton	FY 2013	≥ 7 Years	Grant	6
Oakwood Village	FY 2024	≤ 2 Years	Grant	0
Olmsted Falls	FY 2017	≥ 7 Years	Grant	6
Olmsted Township	Never Applied	≥ 7 Years	X	6
Orange	FY 2013	≥ 7 Years	Grant	6
Parma	FY 2024	≤ 2 Years	Grant	0
Parma Heights	FY 2010	≥ 7 Years	Grant	6
Pepper Pike	FY 2022	3 - 4 Years	100% Loan	3
Richmond Heights	FY 2007	≥ 7 Years	Grant	6
Rocky River	FY 2022	3 - 4 Years	100% Loan	3
Seven Hills	FY 2016	≥ 7 Years	Grant	6
Shaker Heights	FY 2024	≤ 2 Years	100% Loan	1
Solon	FY 2012	≥ 7 Years	Grant	6
South Euclid	FY 2014	≥ 7 Years	Grant	6
Strongsville	FY 2023	≤ 2 Years	100% Loan	1
University Heights	FY 2008	≥ 7 Years	Grant	6
Valley View	FY 2011	≥ 7 Years	Grant	6
Walton Hills	FY 2017	≥ 7 Years	Grant	6
Warrensville Heights	FY 2019	5 - 6 Years	Grant	4
Westlake	FY 2013	≥ 7 Years	Grant	6
Woodmere	FY 2022	3 - 4 Years	Grant	2

COMMUNITY OR ECONOMIC DEVELOPMENT/BENEFIT:

MAXIMUM POINTS 3

ORC 164.06(B)(10), 164.14(E)(3) and 164.14(E)(10)

The scoring for community and economic development will balance the need to support existing investments made in residential and commercial areas of communities with the need for continued economic growth.

Table 11

COMMUNITY DEVELOPMENT	POINTS
Infrastructure project is needed to redevelop unutilized or under-utilized parcels into a community asset.	3
Infrastructure project is located in or along an existing commercial district.	2
Neighborhood preservation project.	1
Speculative development project or one that will cause the transfer of jobs from one community to another community.	0

Table 12

ECONOMIC DEVELOPMENT	POINTS
Infrastructure project is required to restore an unutilized, under-utilized, or vacant parcel into an economic development asset – commercial, office, industrial, or manufacturing.	3
Infrastructure project is required for a new economic development asset- office, industrial, or manufacturing.	2
Infrastructure project is needed for a new commercial development on undeveloped land.	1
Speculative development project or one that will cause the transfer of jobs from one community to another community.	0

Points will be awarded in only one category based on the information provided by the applicant. Indicate whether the project is a Community Development Project or Economic Development Project.

Community Development Projects are projects that will develop unutilized or under-utilized land and preserve and/or enhance a neighborhood or an existing commercial corridor. See Table 11.

Economic Development Projects are projects that will develop unutilized or under-utilized land for private development that will create jobs and increase the value of adjacent land. See Table 12.

Provide a brief statement detailing how the project will enhance community or economic development.

- Type of development: community or economic; new or existing commercial, residential, industrial, office or manufacturing.
- Project’s stage of development: conceptual, right-of-way acquisition, design, site preparation or construction.
- Number of parcels, land acres or square feet to be redeveloped or developed. How many of the parcels are or were certified brownfields and the status of the cleanup?
- A site plan for development project.
- Indicate whether transit, pedestrian and/or bicycle facilities are being retained or will be included in the development.
- Anticipated benefits: jobs (created or retained), taxes, etc.

MULTI-JURISDICTIONAL PROJECTS

Maximum Points 2

ORC 164.06(B)(10) and 164.14(E)(10)

Points will be based on the information provided in the Multi-Jurisdictional Projects table in the application supplement. See Table 13.

Table 13

Is the Applicant Collaborating with other Subdivisions?	POINTS
Yes Collaboration	2
No Collaboration	0

This criterion is based on the local share contributions by other communities or the County in District One. The points will be awarded only if the [cooperative agreement](#) or a letter of intent that includes signatories of all parties indicating a subdivision’s financial participation and that the required cooperative agreements will be submitted by January, 16 2024.

ECONOMIC HEALTH

Maximum Points 23

ORC 164.06(B)(8)

The most current Per Capita Income (PCI) from the U.S. Census Bureau American Community Survey 5-Year Estimate 2016-2020 will be used to calculate eleven and half (11.5) points of the Economic Health score. See Table 14. The Percentage of Households Below Poverty from the U.S. Census Bureau American Community Survey 5-Year Estimate 2016-2020 will be used to calculate eleven and half (11.5) points. See table 15.

The FY 2025 points are based on bell curves of the data sets, with five (5) scoring categories associated with the standard statistical deviation away from the mean PCI, \$48,460, and mean Percentage of Households Below Poverty, 10.7%. The sum of the two will be the total Economic Health Score. See the Applicant Look up Table in Table 16.

Table 14

Per Capita Income	
PER CAPITA INCOME	POINTS
≤ \$20,466	11.5
\$20,467 – \$48,460	9.5
\$48,461 – \$76,465	7.5
\$76,466 – \$104,470	5.5
≥ \$104,471	3.5

Table 15

Percentage of Households Below Poverty	
PER CAPITA INCOME	POINTS
≥ 28.2%	11.5
19.5% – 28.1%	9.5
10.7% – 19.4%	7.5
2.0% - 10.6%	5.5
≤ 1.9%	3.5

A project submitted by the Cuyahoga County Department of Public Works, on behalf of a County community, will be awarded the Economic Health Points based on the owner of the asset.

A Multi-Subdivision project score in Economic Health will be based on the percentage of the partnering communities, as provided in the Project Description section.

Table 16

APPLICANT	PER CAPITA INCOME (PCI)	PCI POINTS	% HOUSEHOLDS BELOW POVERTY	% BELOW POVERTY POINTS	TOTAL POINTS
Bay Village	\$53,924	7.5	3.7%	5.5	13
Beachwood	\$62,115	7.5	4.9%	5.5	13

APPLICANT	PER CAPITA INCOME (PCI)	PCI POINTS	% HOUSEHOLDS BELOW POVERTY	% BELOW POVERTY POINTS	TOTAL POINTS
Bedford	\$30,037	9.5	11.2%	7.5	17
Bedford Heights	\$32,709	9.5	11.1%	7.5	17
Bentleyville	\$122,658	3.5	0.8%	3.5	7
Berea	\$29,611	9.5	10.5%	5.5	15
Bratenahl	\$109,831	3.5	4.4%	5.5	9
Brecksville	\$57,498	7.5	5.8%	5.5	13
Broadview Heights	\$53,061	7.5	1.8%	3.5	11
Brook Park	\$28,911	9.5	9.7%	5.5	15
Brooklyn	\$29,928	9.5	12.2%	7.5	17
Brooklyn Heights	\$37,695	9.5	5.2%	5.5	15
Chagrin Falls	\$75,338	7.5	3.1%	5.5	13
Cleveland	\$23,415	9.5	31.4%	11.5	21
Cleveland Heights	\$41,177	9.5	16.4%	7.5	17
Cuyahoga County Department of Public Works	\$36,321	9.5	16.7%	7.5	17
Cuyahoga Heights	\$31,286	9.5	4.2%	5.5	15
East Cleveland	\$18,383	11.5	39.0%	11.5	23
Euclid	\$26,460	9.5	20.6%	9.5	19
Fairview Park	\$39,793	9.5	9.6%	5.5	15
Garfield Heights	\$24,127	9.5	21.3%	9.5	19
Gates Mills	\$109,738	3.5	4.9%	5.5	9
Glenwillow	\$37,289	9.5	14.3%	7.5	17
Highland Heights	\$59,642	7.5	2.3%	5.5	13
Highland Hills	\$23,548	9.5	26.1%	9.5	19
Hunting Valley	\$142,894	3.5	2.7%	5.5	9
Independence	\$56,314	7.5	0.7%	3.5	11
Lakewood	\$40,959	9.5	12.5%	7.5	17
Linndale	\$19,763	11.5	34.5%	11.5	23
Lyndhurst	\$50,751	7.5	3.2%	5.5	13
Maple Heights	\$24,968	9.5	22.9%	9.5	19
Mayfield Heights	\$37,629	7.5	8.8%	5.5	13
Mayfield Village	\$52,520	9.5	5.6%	5.5	15

APPLICANT	PER CAPITA INCOME (PCI)	PCI POINTS	% HOUSEHOLDS BELOW POVERTY	% BELOW POVERTY POINTS	TOTAL POINTS
Middleburg Heights	\$38,294	9.5	4.1%	5.5	15
Moreland Hills	\$139,405	3.5	2.0%	5.5	9
Newburgh Heights	\$30,265	9.5	24.3%	9.5	19
North Olmsted	\$38,618	9.5	10.6%	5.5	15
North Randall	\$30,522	9.5	14.5%	7.5	17
North Royalton	\$44,858	9.5	4.4%	5.5	15
Oakwood	\$26,684	9.5	29.9%	11.5	21
Olmsted Falls	\$40,071	9.5	5.0%	5.5	15
Olmsted Township	\$41,760	9.5	3.8%	5.5	15
Orange	\$70,692	7.5	12.8%	7.5	15
Parma	\$31,099	9.5	9.9%	5.5	15
Parma Heights	\$29,929	9.5	14.8%	7.5	17
Pepper Pike	\$91,537	5.5	3.4%	5.5	11
Richmond Heights	\$33,706	9.5	10.0%	5.5	15
Rocky River	\$60,448	7.5	5.2%	5.5	13
Seven Hills	\$40,247	9.5	7.0%	5.5	15
Shaker Heights	\$63,859	7.5	8.0%	5.5	13
Solon	\$59,023	7.5	3.4%	5.5	13
South Euclid	\$32,105	9.5	13.3%	7.5	17
Strongsville	\$47,976	9.5	4.5%	5.5	15
University Heights	\$38,021	9.5	12.5%	7.5	17
Valley View	\$42,946	9.5	5.0%	5.5	15
Walton Hills	\$55,294	7.5	6.0%	5.5	13
Warrensville Heights	\$23,592	9.5	20.9%	9.5	19
Westlake	\$58,539	7.5	4.9%	5.5	13
Woodmere	\$29,407	9.5	11.2%	7.5	17

COORDINATED INFRASTRUCTURE PROJECTS

Maximum Points 4

ORC 164.06(B)(10) and 164.14(E)(10)

To capitalize on infrastructure investments, the DOPWIC will award points for projects that coordinate road, bridge, and culvert improvements with water, stormwater, and/or wastewater infrastructure improvements. See page 17.

Table 17

SECONDARY INFRASTRUCTURE COMPONENTS	Points
BRIDGE	1
CULVERT	1
ROAD	1
SANITARY SEWER	1
SEPTIC SYSTEM	1
STORM WATER	1
WASTEWATER/WATER TREATMENT	1
WATER SUPPLY	1

Points will be based on the information provided on page 1 of the Application Supplement. The DOPWIC will award 1 point for each secondary infrastructure component for a maximum of four (4) points. In order to receive points for this criteria, the secondary infrastructure components must be included in the Engineer's Estimate. Furthermore, describe how these are additional components to the primary infrastructure project in the Application Supplement.

Catch basin and manhole adjustments as well as underdrains are considered incidental to road projects and do not count toward coordinated infrastructure.

Repairs to a combined sewer is considered one type of infrastructure only and does not count toward coordinated infrastructure. However, separating a combined sewer into two separate systems will be awarded coordinated infrastructure points.

GENERATION OF USER FEES

Maximum Points 5

ORC 164.06(B)(3)

Points will be awarded to projects that do not rely on user fees for general revenue. See Table 18.

Table 18

Project Type	Points
BRIDGE	5
CULVERT	5
ROAD	5
WATERSUPPLY	0
WASTEWATER	0
STORMWATER	0

The proposed project will be reviewed to see if revenue in the form of user fees is generated. It is determined that, by their very nature, utility projects and treatment plants do indeed generate user fees for general revenue. Examples of the types of revenue-generating facilities include:

- Wastewater Treatment Plants;
- Water Treatment Plants;
- Water transmission lines; and
- Sanitary Sewer interceptors.

The Project Type selected in the Project section of the OPWC WorksWise Application will determine the points.

SMALL GOVERNMENT EVALUATION CRITERIA

The OPWC administers a funding assistance program for villages and townships with populations in the unincorporated areas of less than 5,000. Project applications are selected from those not funded through the 19 District committees. Districts may submit five (5) applications for a “second chance” to obtain a grant, loan, or grant/loan combination.

The DOPWIC Staff will review the applications eligible for the Small Government Program utilizing both the DOPWIC methodology, and the OPWC Small Government Commission methodology. To determine which eligible applications will be the most competitive in the Small Government program; the Small Government applicants must use the Small Government Supplement Forms that include all materials that the Small Government Commission uses to score its applications.

Notes:

1. Submit the Small Government Self Score form, including justification for a draft score on the Ability and Effort Score. The DOPWIC Staff will base the Ability and Effort Score based on the Applicant’s draft assessment, and the equations/worksheets that show fund details, recognizing that this can be changed during the Small Government Cure period.
2. Small Government Applicants must submit the specific [Small Government Engineer’s Plan Status Certification form](#) from the OPWC Small Government Website. The Status of Plans included in the DOPWIC Application Supplement WILL NOT be considered by the OPWC Small Government Commission. If the Engineer’s Plan Status Certification is supplied and more tasks are completed prior to the Small Government deadline, a revised Certification will need to be submitted to the State to obtain credit.
3. The DOPWIC Small Government Subcommittee will assign District One Priority Points to the five (5) top ranked projects at the DOPWIC Small Government Subcommittee meeting to maximize the competitiveness of District One projects to be funded at the State level.

The DOPWIC Small Government score may not be the same as that calculated by the Small Government Administrator. The DOPWIC score is only used as an indicator as to which applications are likely to be more competitive at the state level. Complete and correct supporting documentation must be provided to be awarded Small Government points. To ensure accurate Small Government evaluation, complete and submit the OPWC Small Government Program Applicant Checklist along with your application.

For Small Government materials including the Small Government Applicants Manual which details Small Government policies, procedures, and required materials, see the OPWC Small Government website at <http://www.pwc.state.oh.us/smallgovernment>.